

Risk Assessment ~ Bromley Primary Schools' Cross-Country Association

Event	Bromley Primary Schools Cross Country
Date of Event	20 th November 2021

Number of persons involved	Approximately 1200 children and accompanying staff and parents.
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Assessed by	Richard Edmonds, BPSCCA
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Date	September 2021
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Hazard Reference	Hazard Details	Level of Risk	Existing Controls	Further Action
2.8	Pupils getting injured as they are running.	Medium	SE Medical are present at the event. Marshals are positioned all around the course at designated points. Any pupil with an injury will report to a marshal. Marshals have mobile phones. All marshals will have the contact number for SE Medical and emergency contact numbers for all schools taking part. SE Medical will deal with all injuries accordingly and their vehicle has access to the course if required. Ambulances can also access the park via the Annerley Hill entrance.	None
4.7	Pupils with medical conditions having difficulty on the course.	Medium	Pupils are reminded at the start of the race to have inhalers with them if required. Marshals are positioned all around the course at designated points.	None
4.8	Pupils with low levels of fitness getting into difficulty on the course.	Medium	Pupils only run a safe distance for their age. If pupils are in extreme discomfort, marshals will remove them from the race. Blackheath & Bromley Harriers provide runners at the end of the race to encourage / support children at the rear of the race.	None
2.2, 5.1	Surface is too icy or too wet and pupils fall, slip and injure themselves.	Medium	Chris Waring and Richard Coe visit the course in advance to check safety. Schools are routinely advised to encourage pupils to bring appropriate footwear for muddy, slippery conditions. Safety announcements always made to pupils at the start of each race.	A check will be made on the morning itself to see if ground conditions are unsafe and if this is the case then the event will be cancelled. Leaves will be swept away where needed. Marshals warn the runners to be aware of excess moisture.
2.6	Collisions/conflict with surrounding objects.	Low	Pupils are told to be careful of brambles, saplings on the slope after running from the tarmac. Marshals will be aware of these hazards. Marshals will be made aware of the boarding on the Y5/6 races where runners come up through the top of the woods – this could be slippery.	Brambles will be cleared on the morning of the race.
4.10	Parents encroaching too close during the race or at the finish.	Low	Tape is placed all around the course to prevent spectators encroaching and announcements are made to this effect.	Marshals will prevent parents from encroaching too close at the finish.
4.4	Pupils going missing during the event.	Low	Pupils are told to report to team managers at the end of the race. Marshals are instructed to bring any pupils who pull out of the race to the finish area at the end of the race. PA system used to inform schools and parents of any missing children who become detached from their school group between	Marshals will have emergency contact details and mobile phone numbers for all schools.

			<p>racers. Children will be asked to wait near the scorer's tent until collected.</p>	
4.11	<p>Pupils accidentally bumping into each other during the race, especially at the start and at other bottlenecks.</p>	Medium	<p>Pupils are told to avoid contact with other runners and to ensure that they are careful at all times. Marshals will intervene if required to facilitate the movement of groups of children.</p>	None
2.3	<p>Twigs, brambles and sticks may be on the course as the cross-country is run in a park.</p>	Low	<p>Runners will be told to be careful and not to deliberately run on twigs or sticks. Overgrown brambles on the wooded sections have been trimmed back as far as possible before the event.</p>	<p>Marshals will walk the course beforehand removing any debris.</p>
	Other Areas:			
	Intruder encroachment	Low	<p>Marshals are positioned at numbered points to support direction of course and prevent parents / members of public from encroaching</p>	<p>Additional marshals to be located at such points as wooded areas and pathways of access. Walkie talkie access to key organisational staff.</p>
	Threat of attack	Low	<p>Metropolitan Police Force informed of race meetings with risk assessment shared.</p> <p>All marshals to be briefed at the pre-race meeting on the day about counter terrorism on advice provided by the Met Police and what to do if they are concerned about anything suspicious. A met police officer who volunteer on the day supervises the marshals on the course.</p> <p>Safer Neighbourhood Team will be attending.</p> <p>Cobra Defence advisory support has also been provided to BPSCCA.</p>	<p>'Run, Hide & Tell' guidance has been promoted via PSHE Association and schools undertake as part of own safeguarding procedures.</p> <p>Link; http://www.npcc.police.uk/NPCCBusinessAreas/WeaponAttacksStaySafe.aspx</p> <p>Schools and organisers should be fully aware of the latest national directives prior to attending event.</p>
	Fire risk	Low	<p>A fire extinguisher is kept in the organiser's car should there be any fire which can be dealt with. Emergency services would be called for serious fires noticed in the park.</p> <p>For any serious incidents an emergency evacuation would be undertaken following the emergency plan and taking account of any obstructions / additional risk due to fire.</p>	<p>Park management to be kept informed.</p>
	Accidents to pedestrians walking to the event through car parks.	Low	<p>All schools are briefed at the pre-race meeting about keeping their parents informed of their responsibilities coming to the event and supervising their own children.</p> <p>No cars to be on the top part of the park near the start / school assembly points except for the organisers' cars which are not used at all whilst the races are in progress.</p> <p>The only vehicle used is the support car from SE Medical which will support children on the course if required and has hazard lights / sirens.</p>	<p>Parking stewards to monitor movement of parents and children.</p>

	Covid-19	Medium/ High	<p>Follow DfE guidance and schools updated with particular respect to:</p> <ul style="list-style-type: none"> >Recommended that all participants, parents and volunteers to self-assess before attending and not to attend if showing any symptoms or self-isolating. Participants and parents will be asked to take a lateral flow test unless a child has had Covid in the past 90 days in which case they don't need to as advised by Bromley. >Schools will be asked to advise parents to travel as family groups and not share cars. >Maintain good hygiene practices - a cleaner is being employed for the morning to work in the toilets. Hand sanitisers to be made available and people encouraged to use on the public address. >No equipment is shared – this is purely a running race. >Whilst not mandated, masks to be worn in any crowded areas. Spectators are well spaced out round the park and will be reminded to respect social distancing on the public address during the meeting. >Children will be in their school teams waiting for the race to start and at the finish will be kept moving to return back to their respective school point of contact before meeting their parents. >Marshals around the course will ensure children keep moving and do not crowd at any point – a marshal's briefing will be held at 8.30am. >Two members of the BPSCCA team supervise the course during the meeting and will also help to keep the runners moving. >Signage will be put up around the event highlighting that we are still in a pandemic and to keep themselves and others safe. <p>The event is held wholly outside except for the toilets.</p> <p>Schools may make their own decision not to attend based on their own circumstances.</p>	Keep up to date with guidance and implement. There have been increasing rates of Covid in Bromley and we have been in contact with their public health team.
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Richard Edmonds - Chair – BPSCCA