

Risk Assessment ~ Bromley Primary Schools' Cross-Country Association

Event	Bromley Primary Schools Cross Country
Date of Event	7 th March 2020


Number of persons involved	1200 approximately
Frequency of Activity	Twice yearly

Assessed by	Chris Waring and Richard Coe
-------------	------------------------------

Date	1 st March 2020
------	----------------------------

Hazard Reference	Hazard Details	Level of Risk	Existing Controls	Further Action
2.8	Pupils getting injured as they are running.	Medium	SE Medical are present at the event. Marshals are positioned all around the course. Any pupil with an injury will report to a marshal. Marshals are encouraged to have mobile phones. All marshals will have the contact number for SE Medical and emergency contact numbers for all schools taking part.	None
4.7	Pupils with medical conditions having difficulty on the course.	Medium	Pupils are reminded at the start of the race to have inhalers with them if required. Marshals are positioned all around the course.	None
4.8	Pupils with low levels of fitness getting into difficulty on the course.	Medium	Pupils only run a safe distance for their age. If pupils are in extreme discomfort, marshals will remove them from the race.	None
2.2, 5.1	Surface is too icy or too wet and pupils fall, slip and injure themselves.	Medium	Chris Waring and Richard Coe have visited the course in advance to check safety. Schools are routinely advised to encourage pupils to bring appropriate footwear for muddy, slippery conditions. Safety announcements always made to pupils at the start of each race.	A check will be made on the morning itself to see if ground conditions are unsafe and if this is the case then the event will be cancelled. Leaves will be swept away. Marshals warn the runners to be aware of excess moisture.
2.6	Collisions/conflict with surrounding objects.	Low	Pupils are told to be careful of brambles, saplings on the slope after running from the tarmac. Marshals will be aware of these hazards. Marshals will be made aware of the boarding on the Y5/6 races where runners come up through the top of the woods – this could be slippery.	Brambles will be cleared on the morning of the race.
4.10	Parents encroaching too close during the race or at the finish.	Low	Tape is placed all around the course to prevent spectators encroaching and announcements are made to this effect.	Marshals will prevent parents from encroaching too close at the finish.
4.4	Pupils going missing during the event.	Low	Pupils are told to report to team managers at the end of the race. Marshals are instructed to bring any pupils who pull out of the race to the finish area at the end of the race.	Marshals will have emergency contact details and mobile phone numbers for all schools.
4.11	Pupils accidentally bumping into each other during the race, especially at the start and at other bottlenecks.	Medium	Pupils are told to avoid contact with other runners and to ensure that they are careful at all times.	None
2.3	Twigs, brambles and sticks may be on the course as the cross-country is run in a park.	Low	Runners will be told to be careful and not to deliberately run on twigs or sticks. Overgrown brambles on the wooded sections have been trimmed back as far as possible before the event.	Marshals will walk the course beforehand removing any debris.

	Intruder encroachment	Low	Marshals are positioned at strategic points to support direction of course and prevent parents / members of public from encroaching. (Map attached)	Additional marshals to be located at such points as wooded areas and pathways of access. Walkie talkie access to key organisational staff.
	Threat of attack	Low	Metropolitan Police Force now informed of race meetings with risk assessment shared as well as provided with additional non-public accessible documentation. Safeguarding and risk assessment CPD provided at January 2018 borough Cross-Country meeting with resources emailed on to all participating schools. Cobra Defence advisory support has also been provided.	‘Run, Hide & Tell’ guidance recently promoted via PSHE Association therefore leading to update of CPD resources that will be emailed out to all schools prior to March meeting. Link; http://www.npcc.police.uk/NPCCBusinessAreas/WeaponAttacksStaySafe.aspx Schools and organisers should be fully aware of this latest national directive prior to attending event.
	Fire risk	Low	A fire extinguisher is kept in the organiser’s car should there be any fire which can be dealt with. Emergency services would be called for serious fires noticed in the park. For any serious incidents an emergency evacuation would be undertaken following the emergency plan and taking account of any obstructions / additional risk due to fire.	Park management to be kept informed.
	Accidents to pedestrians walking to the event through car parks.	Low	All schools are briefed at the pre-race meeting about keeping their parents informed of their responsibilities coming to the event and supervising their own children. No cars to be on the top part of the park near the start / school assembly points except for the organisers’ cars which are not used at all whilst the races are in progress. The only vehicle used is the support car from SE Medical which will support children on the course if required and has hazard lights / sirens.	Parking stewards to monitor movement of parents and children.
	Covid-19	Low	All schools have been issued with the link to Public Health England’s guidance for the current containment level. This will also be made clear on the website. https://www.gov.uk/government/publications/guidance-to-educational-settings-about-covid-19	Keep up to date with guidance and if necessary inform schools that the event will not go ahead if so directed.



Richard Edmonds - Chair – BPSCCA, 5th March 2020